

Children's Alliance Center for Palo Pinto County

Mental Health Clinician Job Description

POSITION: Mental Health Clinician

FUNCTION: The Mental Health Clinician provides assessments, diagnoses, and treatment services for Children's Alliance Center for Palo Pinto County (CACPPC) clients, including child victims and their non-offending caregivers impacted by abuse and trauma.

PRIMARY DUTIES AND RESPONSIBILITIES:

1. Provides crisis intervention services.
2. Conducts psychosocial and trauma-specific assessments to assess client functioning and develop individualized treatment plans that are periodically re-assessed.
3. Provides individual, group, and family therapy to clientele at the Children's Alliance Center (CAC).
4. Maintains case files, including session case notes, treatment plans, monthly progress reports, telephone consultations, and termination summaries.
5. Participates in regularly scheduled case review meetings with the CAC's multidisciplinary team (MDT), as well as those meetings held on an as-needed basis.
6. Collaborates with and provides consultation to MDT partners, including Child Protective Services (CPS), local law enforcement agencies, district and county attorney's offices, medical providers, and other child welfare professionals directly involved in CAC cases.
7. Provides testimony of fact in the county criminal and civil courts regarding the center's mental health services cases.
8. Collects and submits client mental health data to the CAC program administrator, clinical director, and/or supervisor. Assists in preparing monthly reports.
9. Coordinates with the Executive Director on all cases needing psychiatric/psychological consultation. Prepares and presents cases for clinical review.
10. Participates in regular peer review in which clinical proficiency may be reviewed, as well as other applicable professional development opportunities.
11. Maintains good standing with the appropriate state licensing board and group membership affiliations.

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12. Complies with the Mental Health Services Policies and Procedures Manual, including adherence to confidentiality policies.
13. Maintains cross-cultural awareness in the performance of all responsibilities.
14. Performs other responsibilities and duties, as assigned or added to the scope of work for this position.

QUALIFICATIONS:

1. Master's Degree in social work, counseling, or a related field with a current Texas license as an LMSW, LPC-I, or LMFT-A: LCSW, LPC, or LMFT preferred.
2. A professional license to practice independently as a Licensed Professional Counselor, Licensed Psychologist, Licensed Master/Clinical Social Worker.
3. A training plan requiring 10 contact hours of specialized, trauma-focused mental health training, clinical consultation, clinical supervision, peer supervision, and/or mentoring within the first six months of association provided by CACTX, or relevant experience prior to association.
4. Prior relevant experience as a practicing mental health professional working with abused children.
5. Specialized clinical knowledge and advanced clinical skill in the areas of assessment, diagnosis, and treatment of mental, emotional, and behavioral disorders.
6. Experience with implementing evidence-based practices is preferred.
7. Experience with court testimony is preferred.
8. Prior work with CPS, law enforcement agencies, and district attorneys' offices is preferred.

SPECIAL ABILITIES AND KNOWLEDGE:

1. Experience with diverse cultures, languages, and situations.
2. Ability to communicate well orally and in writing.
3. Experience working with children and families in crisis.
4. Knowledge of and experience in working with child abuse issues.

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5. Ability to organize a variety of tasks and deal with a variety of people.
6. Excellent telephone skills.
7. Possess computer skills.
8. Bilingual (Spanish/English) abilities are highly desirable but not required.
9. Ability to collaborate and interact well with Team members from various disciplines, such as law enforcement, medical, mental health, Child Protective Services, and prosecutors.
10. Attends court trials as needed to provide support to the families that have accessed CAC services.
11. Bending, stooping, reaching, and other movement required in dealing with children.
Lifting of office materials (up to 20 pounds).

Person of Contact:

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