

# CHILDREN'S ALLIANCE CENTER FOR PALO PINTO COUNTY MENTAL HEALTH CLINICIAN

**REPORTS TO:** EXECUTIVE DIRECTOR  
**COMPENSATION:** NEGOTIABLE  
**EXEMPT STATUS:** SALARIED, EXEMPT  
**COMMITMENT TYPE:** FULL TIME  
**BASE OF OPERATIONS:** MINERAL WELLS, TX



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## **SUMMARY:**

Provide assessment, diagnosis, and treatment services for Children's Alliance Center for Palo Pinto County (CACPPC) clients, including child victims and their non-offending caregivers impacted by abuse and trauma.

## **ESSENTIAL FUNCTIONS:**

- Provide crisis intervention services.
- Conduct psychosocial and trauma-specific assessments to assess client functioning and develop individualized treatment plans that are periodically re-assessed.
- Provide individual, group, and family therapy to clientele at the Children's Alliance Center.
- Maintain case files, including session case notes, treatment plans, monthly progress reports, telephone consultations, and termination summaries.
- Participate in regularly scheduled case review meetings with the CAC's multidisciplinary team (MDT), as well as those meetings held on an as-needed basis.
- Collaborate with and provide consultation to MDT partners, including Child Protective Services (CPS), local law enforcement agencies, district and county attorney's offices, medical providers, and other child welfare professionals directly involved in CAC cases.
- Provide testimony of fact in the county criminal and civil courts as it pertains to the center's mental health services cases.
- Collect and submit client mental health data to the CAC program administrator, clinical director and/or supervisor. Assist in preparing monthly reports.
- Coordinate with Executive Director on all cases needing psychiatric/psychological consultation. Prepare and present cases for clinical review.
- Participate in regular peer review in which clinical proficiency may be reviewed, as well as other applicable professional development opportunities.
- Maintain good standing with the appropriate state licensing board and group membership affiliations.
- Comply with the Mental Health Services Policies and Procedures Manual, including adherence to confidentiality policy.
- Maintain cross-cultural awareness in the performance of all responsibilities.
- Perform other responsibilities and duties, as assigned or added to the scope of work for this position.

## **MINIMUM JOB REQUIREMENTS AND QUALIFICATIONS:**

- **Education:**
  - Master's Degree in social work, counseling or related field with a current Texas license as an LMSW, LPC-I, or LMFT-A: LCSW, LPC or LMFT preferred.

- **Training (licenses and certifications):**
  - A professional license to practice independently as a Licensed Professional Counselor, Licensed Psychologist, Licensed Master/Clinical Social Worker
  - A training plan requiring 10 contact hours of specialized, trauma-focused mental health training, clinical consultation, clinical supervision, peer supervision, and/or mentoring within the first six months of association provided by CACTX, or
  - Demonstrated relevant experience prior to association.
- **Experience:**
  - Prior relevant experience as a practicing mental health professional working with abused children.
  - Specialized clinical knowledge and advanced clinical skill in the areas of assessment, diagnosis, and treatment of mental, emotional, and behavioral disorders.
  - Experience with implementing evidence-based practices preferred.
  - Experience with court testimony preferred.
  - Prior work with CPS, law enforcement agencies, and district attorneys' offices preferred.
- **Knowledge Requirements:**
  - Knowledge of trauma-focused, evidence-based therapy models.
  - Basic computer skills, including proficiency with Microsoft Windows XP and 7 Operating Systems, Word, Excel, and Outlook.
- **Intellectual and Physical Requirements:**
  - Read, write, and speak English fluently.
  - Bending, stooping, reaching and other movement required in dealing with children. Lifting of office materials (up to 20 lbs).

**OTHER INFORMATION:**

- Travel may occasionally be required for educational or business purposes. It is not anticipated that any travel would last more than 2-3 days.
- Desirable personal qualities include: tact, good judgment, flexibility, a positive attitude, high professional standards and ethics, and an ability to get along with a variety of people from various disciplines.
- Employment dependent upon the successful completion of a background check, including criminal and CPS clearances.

**CONTACT INFORMATION:**

Please forward all letters of interest, résumés, and inquiries to:

Sheree Patterson, Executive Director  
 204 SE 3rd Ave  
 Mineral Wells, Texas 76067  
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